

## PERSONAL DATA PROCESSING DISCLOSURE FOR CONTRACTORS

*Pursuant to Article 13(1) and (2) and Article 14(1) and (2) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General data protection regulation) hereinafter referred to as the GDPR, we hereby inform that:*

1. The Controller of your personal data is the University of Agriculture in Kraków. The Controller can be contacted at the registered office address: Aleja Mickiewicza 21, 31-120 Kraków and via e-mail: [rector@urk.edu.pl](mailto:rector@urk.edu.pl).
2. The Controller has appointed a Data Protection Officer, who may be contacted using the e-mail address: [iod@urk.edu.pl](mailto:iod@urk.edu.pl).
3. The data of the persons indicated in the agreement will be processed for the purpose of:
  - conclusion and performance of the agreement, including making payments (legal basis: Article 6 (1) (b) GDPR),
  - necessary contacts, including with the contractor's employees (legal basis: Article 6 (1) (b), (f) GDPR),
  - fulfilment of legal obligations of the Controller, including accounting and archiving obligations (legal basis: Article 6 (1) (c) GDPR),
  - possible determination, pursuit of claims or defence against claims (legal basis: Article 6 (1) (f) GDPR).
4. Providing personal data is necessary for the performance of the agreement. Failure to provide personal data shall render the conclusion of this agreement impossible.
5. You have the right to:
  - access, correct, delete or limit the processing of your personal data,
  - transfer your data,
  - object to the processing- in the cases and under the conditions set out in the GDPR.
6. If the processing is carried out on the basis of the consent granted to the Controller, you also have the right to withdraw consent at any time without affecting the lawfulness of the processing that was carried out on the basis of consent before its withdrawal. Withdrawal of consent to the processing of personal data may be sent by e-mail to the address of the Data Protection Officer, by traditional mail to the Controller's address or withdrawn in person by appearing at the Controller's registered office.
7. Your personal data will be made available only to entities authorized under the law.
8. Your personal data may be entrusted for processing to entities performing tasks at the request of the Controller, such as IT service providers.
9. Your personal data will be processed for the duration of the term of the agreement, and then for the archiving period, resulting from the Office Procedure Instructions.
10. You have the right to lodge a complaint with the competent supervisory authority - President of the Office for Personal Data Protection when it is justified that your personal data is processed by the Controller in breach of the provisions of GDPR.
11. Your personal data will not be processed in an automated manner, including in the form of profiling.
12. Your personal data shall not be transferred to a third country/international organization.